

29 May 2018

Dear Parents

Election of parent Governors for the period 2018 to 2022

The Department of Education's (DE) Circular No. 2017/20 which you can access on the DE website deals with the reconstitution of the Board of Governors of schools in Northern Ireland. At the moment our governing body consists of:

<i>Transferor from the local church</i>	Rev Helene Steed (Dundela Church of Ireland), Mr Robin Quinlan (Strand Presbyterian), Mr Harry Black (Strand Presbyterian) (Chair of the Curriculum Committee) and Mr Peter Quigley (Kirkpatrick Memorial Presbyterian)
<i>Teacher Representative</i>	Mrs Sue Carrigan
<i>Parent Representatives</i>	Mrs Judith Cochrane and Dr Linda Keown
<i>Board Representatives</i>	Mrs Bhavani Conaghan and Mrs Natalie Gilbert (Chair)
<i>Honorary Secretary</i>	Mrs Victoria Hutchinson (Principal)

Elections are being drawn up for both the teacher and parent representatives for 2018-2022. For this reason, we are pleased to welcome nominations for two new parent representatives.

The Board of Governors currently meet once a month on the third Thursday in the month between 4pm and 6pm. Members of the Board of Governors are also members of a sub-committee (i.e. Finance or Curriculum) and should be available for appointment panels. Governors also would be required to attend training provide by the Education Authority to fulfil their roles and would be full voting members.

We would welcome nominations of parents who can contribute to decisions on matters relating to the school, offer advice to the Board of Governors, and consider the good of all children in the school. Please note that the role is not to represent a particular group of parents. We would particularly welcome parents with financial, building or legal skills.

If you are a parent, guardian or someone with parental responsibility you are entitled to nominate, stand or vote. This is applicable to all parents currently with children in Year 4 – Year 7 and those parents who have accepted a placement for their child in September 2018.

If you believe you have or wish to nominate someone who has the skills, knowledge and experience of a parent governor representative, please complete the slip below and return it with your pen-portrait on the reverse to your child's teacher in Strandtown by Tuesday 6 June at 4.00pm. As a nominee, you are required to provide the name of a proposer and seconder before you proceed.

We will aim to issue voting papers to parents by Thursday 8 June with a closing date of Thursday 14 June 2018. The current Board of Governors will meet that evening to ratify the election of the new parent governor's reps for 2018/2022.

Your faithfully

V Hutchinson
Principal

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**STRANDTOWN PRIMARY SCHOOL
Parent Governor Nominations 2018-2020**



I wish to nominate the following parent to stand for election to the Board of Governors as a parent representative for 2018-2022. I agree that I have sought the permission of the nominee. Nominations should be accompanied via pen-portrait to be completed on the reverse.

Name of Nominee	Name of Proposer	Name of Seconder

Child's Name: _____ Room Number: _____

Signed: _____ Date: _____

PARENT NOMINATION – PERSONAL STATEMENT

SKILLS, KNOWLEDGE AND EXPERIENCE

Please tell us about your knowledge, skills or experience below. You do not have to complete all the boxes.

1. **General Skills and Experience:** e.g. human resource management and employment issues, planning and direction setting, health & safety, risk management, legal issues.

2. **Financial/Numerical Skills and Experience:** e.g. financial management such as accountancy, budgeting or auditing, the ability to understand and analyse data.

3. **Services for Children and Young People:** e.g. a commitment to improving education for all pupils, working or volunteering with children and young people, involvement with your local community, knowledge or understanding of the education system in Northern Ireland or anything else you feel is relevant.

4. **Other Skills and Experience:** e.g. a willingness to learn and attend training, the ability to work as part of a team and take collective responsibility for decision making, communication skills.

Tell us briefly why you are interested in becoming a school governor, describe your commitment to the culture, values and ethos of the school.